

# MINUTES OF IQAC MEETINGS FOR THE SESSION 2016-17

**MEETING-1, Date: 02-07-2016**

## **Members Present**

- |  |   |     |
|--|---|-----|
| 1. Mrs. Dimbeswari Gogoi (Chairman )   | - | Sd/ |
| 2. Mr. Mukheswar Chutia (Co-ordinator) | - | Sd/ |
| 3. Mr. Diganta Kumar Kakati (Member)   | - | Sd/ |
| 4. Mr. Pitambar Pegu (Member)          | - | Sd/ |
| 5. Mrs. Mamoni Hazarika                | - | Sd/ |
| 6. Mrs. Dipali Chutia (Member)         | - | Sd/ |
| 7. Dr. Padmeswar Pegu (Member)         | - | Sd/ |
| 8. Sri Arun Chandra Doley (Member)     | - | Sd/ |
| 9. Sri Umakanta Pegu (Member)          | - | Sd/ |
| 10. Sri Nava Kumar Pegu (Member)       | - | Sd/ |
| 11. Sri Haren Chandra Doley (Member)   | - | Sd/ |
| 12. Sri Tankeswar Patir (Member)       | - | Sd/ |

An IQAC meeting was held on 02-07-2016 under the chairmanship of Mrs. Dimbeswari Gogoi, Principal i/c of the college to discuss the following agenda.

## **AGENDA:**

1. Discuss the necessary action to be taken for the observation of College Foundation Day which will be celebrated on 07-07-2016 positively?
2. Re-design the class routine for the new academic year 2016-17.
3. To celebrate the freedom fortnight "Azadi 70 - Yad Karo Kurbani" from 09-08-2016 to 23-08-2016. In this regard, a patriotic song competition will be held on 13-08-2016 positively.
4. Others
5. Vote of thanks
6. End of the meeting

As per the agenda of the meeting, following resolutions were adopted:

### **Resolution No.1**

Resolved that Sri Chandrakanta Doley, former president of Governing body of Gogamukh College will be invited as chief guest for the meeting to observe College Foundation Day.

### **Resolution No.2**

Resolved that, for the review and redesign of class routine, an Academic Advisory Committee Will be constituted including heads of all the departments and the committee will be headed by Principal i/c of the college.

### **Resolution No.3**

Resolved that, a Patriotic Song Competition should be organised as per the guidelines of University Grant Commission and three students will be awarded positions.

Vote of thanks offered by Mr. Mukheswar Chutia, Co-ordinator, IQAC. After the presidential address, President declared end of the meeting.

### **MEETING-2, Date: 10-09-2016**

#### **Members Present**

- |  |   |     |
|--|---|-----|
| 1. Mrs. Dimbeswari Gogoi (Chairman )   | - | Sd/ |
| 2. Mr. Mukheswar Chutia (Co-ordinator) | - | Sd/ |
| 3. Mr. Diganta Kumar Kakati (Member)   | - | Sd/ |
| 4. Mr. Pitambar Pegu (Member)          | - | Sd/ |
| 5. Mrs. Mamonni Hazarika               | - | Sd/ |
| 6. Mrs. Dipali Chutia (Member)         | - | Sd/ |
| 7. Sri Umakanta Pegu (Member)          | - | Sd/ |
| 8. Sri Nava Kumar Pegu (Member)        | - | Sd/ |

#### **AGENDA:**

1. Discussion on the provision of adequate sanitation facilities and safe drinking water for the students.
2. Observation of Gandhi Jayanti on 02-10-2016 with a daylong agenda.
3. A health awareness camp is to be organised in association with C.H.C. center, Gogamukh.

4. Others
5. Vote of thanks
6. End of the meeting

An IQAC meeting was held on 10-09-2016 under the chairmanship of Mrs. Dimbeswari Gogoi, Principal i/c of the college to discuss the above mentioned agenda. In the meeting, as per the agenda related with various matters the following resolutions were adopted:

**Resolution No.1**

Resolved to provide safe drinking water to the students as well as to improve the sanitation facilities of the college.

**Resolution No.2**

Resolved that, 2<sup>nd</sup> October (birthday of Mahatma Gandhi) will be observed with a daylong agenda. In this connection, Mr. Dina Mohan Doley, Associate Professor, Deptt. of Political Science was appointed as chief speaker of the programme.

**Resolution No.3**

The "Gandhi Prarthana" and "Bhajan" will be performed by Cultural department of Gogamukh College Student Union.

**Resolution No.4**

Resolved that, a health awareness camp is to be organised in association with C.H.C. center, Gogamukh. Dr. J. Das, MBBS, will be the Resource Person to advice various aspects of health awareness to the students.

**Resolution No.5**

Resolved that the college playground to be developed and modernised with association of Missing Autonomous Council (MAC).

Vote of thanks offered by Mr. Mukheswar Chutia, Co-ordinator, IQAC. After the presidential address, President declared end of the meeting.

## **MEETING-3, Date: 05-11-2016**

### **Members Present**

- |  |   |     |
|--|---|-----|
| 1. Mrs. Dimbeswari Gogoi (Chairman )   | - | Sd/ |
| 2. Mr. Mukheswar Chutia (Co-ordinator) | - | Sd/ |
| 3. Mr. Diganta Kumar Kakati (Member)   | - | Sd/ |
| 4. Mr. Pitambar Pegu (Member)          | - | Sd/ |
| 5. Mrs. Mamoni Hazarika                | - | Sd/ |
| 6. Mrs. Dipali Chutia (Member)         | - | Sd/ |
| 7. Sri Nava Kumar Pegu (Member)        | - | Sd/ |

An IQAC meeting was held on 05-11-2016 under the chairmanship of Mrs. Dimbeswari Gogoi, Principal i/c of the college to discuss the following agenda.

### **AGENDA:**

1. To discuss and decide the dates of various extracurricular activities for students.
2. College Week.
3. Celebration of Republic Day on 26-01-2017.
4. Others
5. Vote of thanks
6. End of the meeting

As per the agenda of the meeting, following resolutions were adopted:

#### **Resolution No.1**

1. The literacy competition will be held on 10-11-2016.
2. Drama competition will be held between 26<sup>th</sup> to 29<sup>th</sup> November, 2016.
3. Other competitions/ workshop will be held on 30<sup>th</sup> November, 2016.

#### **Resolution No.2**

Annual College Week will be held from 02-12-2016 to 08-12-2016.

#### **Resolution No.3**

To observe Republic Day with a daylong agenda.

Vote of thanks offered by Mr. Mukheswar Chutia, Co-ordinator, IQAC. After the presidential address, President declared end of the meeting.

#### **MEETING-4, Date: 22-04-2017**

#### **Members Present**

13. Mrs. Dimbeswari Gogoi (Chairman )	-	Sd/
14. Mr. Mukheswar Chutia (Co-ordinator)	-	Sd/
15. Mr. Diganta Kumar Kakati (Member)	-	Sd/
16. Mr. Pitambar Pegu (Member)	-	Sd/
17. Mrs. Mamoni Hazarika	-	Sd/
18. Mrs. Dipali Chutia (Member)	-	Sd/
19. Sri Arun Chandra Doley (Member)	-	Sd/

An IQAC meeting was held on 02-07-2016 under the chairmanship of Mrs. Dimbeswari Gogoi, Principal i/c of the college to discuss the following agenda.

#### **AGENDA:**

7. Redesign and reformation of IQAC along with other associated committees.
8. Plantation of College Campus.
9. Discussion regarding maintenance of teachers' diary.
10. Discussion regarding digitalization of college library.
11. Discussion on departmental seminar
12. Celebration of "International Yoga Divas" on 21<sup>st</sup> June. Others
13. Vote of thanks
14. End of the meeting

As per the agenda of the meeting, following resolutions were adopted:

#### **Resolution No.1**

Resolved that the IQAC and associated committees will be reconstituted. Sri Diganta Kumar Kakati, Head of the Department, Department of English is selected as the co-ordinator of the IQAC.

## **Resolution No.2**

A plantation programme will be conducted on 5<sup>th</sup> June in order to observe World Environment Day. Mr. Amiya Kr. Pachani, Forest Range Officer, Dhemaji will be appointed as chief speaker of the programme.

## **Resolution No.3**

It is resolved that, every faculty member of the college have to maintain a teacher's diary.

## **Resolution No.4**

Resolved that college library should be digitalised and necessary actions have to be taken for that. Again measures should be taken to increase the number of books and journals in the college library.

## **Resolution No.5**

Resolved that every department should arrange departmental seminar on topics of their domain.

## **Resolution No.6**

Resolved that gardening in front of administrative building should be renovated as soon as possible.

Vote of thanks offered by Co-ordinator, IQAC. After the presidential address, President declared end of the meeting.



(Mr. Mukheswar Chutia)  
Co-ordinator, IQAC  
Gogamukh College